

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: April 15, 2024

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, W. Frank, M. Freeman,
S. Gramkowski, M. McGee, N. Mulhall, D. Snow and
C. Stevens.

Absent: None.

Other staff members in attendance:

Public Works Director Brent Anderson, Fire Chief Shawn Schadle, Police Chief Shane
Woody, Director of Buildings Kip Countryman, Community Development Planner Gina
DelRose, Budget and Finance Officer Shannon Hansen, City Attorney Mike Drella and
City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:
Invocation: Mayor Morris.

(3) Public Comment:

(A) Mayor Morris announced the grand reopening of Pearl Place Apartments.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
April 1, 2024; as presented.

Motion by Ald. Fleury, 2nd by Ald. McGee to approve the minutes of the regular meeting
of the Belvidere City Council of April 1, 2024. Aye voice vote carried. Motion carried.

(5) Public Hearing: None.

(6) Special Messages and Proclamations: None.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,574,025.25
Water & Sewer Fund Expenditures: \$ 358,427.74

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Motion by Ald. McGee, 2nd by Ald. Mulhall to approve the General & Special Fund Expenditures in the amount of \$2,574,025.25. Roll Call Vote: 8/2 in favor. Ayes: Albertini, Fleury, Frank, Gramkowski, McGee, Mulhall, Snow and Stevens. Nays: Brereton and Freeman. Motion carried.

Motion by Ald. Frank, 2nd by Ald. McGee to approve the Water & Sewer Fund Expenditures in the amount of \$358,427.74. Roll Call Vote: 10/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Snow, Stevens and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for March 2024.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for March 2024.
- (C) Monthly Report of Community Development Department/Planning Department for March 2024.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for March 2024.
- (E) Monthly General Fund Report for March 2024.
- (F) Monthly Water/Sewer Fund Report March 2024.
- (G) Monthly CD Investments for March 2024.
- (H) Minutes of Planning and Zoning Commission April 9, 2024.

Let the record show these reports were placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of April 8, 2024.

Motion by Ald. Gramkowski, 2nd by Ald. Mulhall to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of April 8, 2024. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

- (A) Ord. #670H – 2nd Reading: An Ordinance Amending Section 10-67(a)(3), Licenses Classes and Fees of Article 10 of the City of Belvidere Municipal Code to Increase the Initial License Fee from \$10,000.00 to \$20,000.00.

Motion by Ald. Snow, 2nd by Ald. Mulhall to pass Ord. #670H. Discussion took place concerning increasing license fee and ways to decrease number of video gaming establishments. Roll Call Vote: 8/2 in favor. Ayes: Fleury, Frank, Gramkowski, Mulhall, Snow, Stevens and Albertini. Nays: Freeman and McGee. Motion carried.

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- (B) Ord. #671H – 2nd Reading: An Ordinance Authorizing the Sale of Certain Personal Property (Fire Dept. 2003 Ford E350).

Motion by Ald. Fleury, 2nd by Ald. Frank to pass Ord. #671H. Roll Call Vote: 10/0 in favor. Ayes: Frank, Freeman, Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #672H – 1st Reading: An Ordinance Granting a Special Use to Allow Two Additional Murals within the CB, Central Business District (109 North State Street).
- (B) Ord. #673H – 1st Reading: An Ordinance Adopting A New Comprehensive Plan Created by Houseal Lavigne Associates.
- (C) Ord. #674H – 1st Reading: An Ordinance Granting a Special Use to Allow Indoor Commercial Entertainment Within the GB, General Business District 1414 North State Street).
- (D) Ord. #675H – 1st Reading: An Ordinance Establishing Recapture for the Construction of Water Mains in Hawkey Drive from Indy Drive to Irene Road and in Irene Road from Hawkey Drive to the Union Pacific Rail Road.

Let the record show Ordinance #672H, #673H, #674H and #675H were placed on file for first reading.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of April 8, 2024.

- (A) Motion to approve the Block Party Request to close Cloverdale Way from Huntington Dr. to Fairfield Trl. on May 26, 2024 at 2:00p.m. to 8:00p.m. Roll Call Vote: 10/0 in favor. Ayes: Freeman, Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.
- (B) Motion to approve the low bid from Globe Construction, in the amount of \$216,250.00, for the City's annual sidewalk program. The unit prices are \$12.00/sf for removal and replacement of 4" sidewalk and \$10.00/sf for removal and replacement of 6" sidewalk. This work will be paid from Line Item #01-5-310-6003 and Line Item #41-5-110-7900. Discussion took place regarding price of 4" sidewalk vs. 6" sidewalk. Roll Call Vote: 10/0 in favor. Ayes: Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini, Brereton, Fleury, Frank and Freeman. Nays: None. Motion carried.

- (C) Motion to approve the low bid from Trees “R” Us, Inc. in the amount of \$68,600.00, for tree work from May 1, 2024 to April 30, 2025 for the City of Belvidere. This work will be paid for from Forestry Funds. Roll Call Vote: 10/0 in favor. Ayes: McGee, Mulhall, Snow, Stevens, Albertini, Brereton, Fleury, Frank, Freeman and Gramkowski. Nays: None. Motion carried.
- (D) Motion to approve the low bid from Lawn Maintenance Services, in the amount of \$23,480.00, for the 2024 landscape maintenance program. This work will be paid for from Street Department Line Items #01-5-310-6002 and #01-5-310-6826. Roll Call Vote: 10/0 in favor. Ayes: Mulhall, Snow, Stevens, Albertini, Brereton, Fleury, Frank, Freeman, Gramkowski and McGee. Nays: None. Motion carried.
- (E) Motion to approve the low bid from Nico’s Landscaping, in the amount of \$600.00 per mowing, for the mowing of Water Department Sites. This work will be paid from Water Department Line Item #61-5-810-6040. Roll Call Vote: 10/0 in favor. Ayes: Snow, Stevens, Albertini, Brereton, Fleury, Frank, Freeman, Gramkowski, McGee and Mulhall. Nays: None. Motion carried.
- (F) Motion to approve the low bid from LawnCare by Walter, in the amount \$900.00 per mowing, for the mowing of the Public Works Sites. This work will be paid from Street Department Line Item #01-5-310-6002. Roll Call Vote: 10/0 in favor. Ayes: Stevens, Albertini, Brereton, Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall and Snow. Nays: None. Motion carried.
- (G) Motion to approve the low bid from LawnCare by Walter, in the amount of \$410.00 per mowing, for the Farmington Ponds. This work will be paid from the Farmington Pond Maintenance Fund. Roll Call Vote: 10/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Snow and Stevens. Nays: None. Motion carried.
- (H) Motion to approve the construction engineering services agreement with IMEG, in an amount not-to-exceed \$78,806.00, for the Newburg Road STBG Project. This work will be paid for from MFT Funds. Roll Call Vote: 10/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Snow, Stevens and Albertini. Nays: None. Motion carried.
- (I) Motion to approve the proposal from Midwest Paving Equipment, for a new Falcon 5D4TT asphalt patch wagon, in the amount of \$50,333.00. This equipment will be paid for from the Street Department Capital Fund (#41-5-752-8200). Roll Call Vote: 10/0 in favor. Ayes: Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini and Brereton. Nays: None. Motion carried.
- (J) Motion to approve the sump pump modifications in the main equipment building at WWTP at a net cost of \$35,435.00. This work will be paid for

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from the Plant Depreciation Fund #61-1790. Roll Call Vote: 10/0 in favor. Ayes: Frank, Freeman, Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

(K) Motion to approve the 2024 Outdoor Warning Siren System Annual Preventive Maintenance Agreement with Braniff Communications in the amount \$6,300.00. Roll Call Vote: 10/0 in favor. Ayes: Freeman, Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini, Brereton, Fleury and Frank. Nays: None. Motion carried.

(11) Adjournment:

Motion by Ald. Albertini, 2nd by Ald. Frank to adjourn meeting at 6:31p.m. Aye voice vote carried. Motion carried.



Mayor

Attest:



City Clerk