

State of Illinois) SS  
Belvidere, Illinois)

BELVIDERE CITY COUNCIL  
REGULAR MEETING  
MINUTES

Date: May 20, 2024

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois  
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, S. Gramkowski, M. McGee,  
N. Mulhall, D. Snow and C. Stevens.

Absent: W. Frank and M. Freeman.

Other staff members in attendance:

Public Works Director Brent Anderson, Fire Chief Shawn Schadle, Police Deputy Chief  
Dan Smaha, Director of Buildings Kip Countryman, Community Development Planner  
Gina DelRose, Budget and Finance Officer Shannon Hansen, City Attorney Mike Drella  
and City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment:

- 1) Andrew Mertzenich spoke regarding design of future train station in the City of  
Belvidere.
- 2) Mayor Morris reported on Congressman Bill Foster's visit to the City of  
Belvidere on May 20, 2024.
- 3) Mayor Morris reported on Remembering Our Hero's event that took place on  
May 17, 2024.
- 4) Mayor Morris announced the Memorial Day Parade will take place on  
Monday, May 27, 2024 at 10:00a.m.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of  
May 6, 2024; as presented.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. Mulhall to approve the minutes of the regular meeting  
of the Belvidere City Council of May 6, 2024. Aye voice vote carried. Motion carried.

(5) Public Hearing: None.

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**(6) Special Messages and Proclamations:**

- (A) Mayor Morris presented National Police Week Proclamation to Police Deputy Chief Dan Smaha.
- (B) Report of Growth Dimensions by Executive Director Pam Lopez-Fettes.
- (C) Report of IDA Public Library by Library Board President James Lee.

**(7) Approval of Expenditures: General & Special Fund Expenditures: \$1,785,448.54  
Water & Sewer Fund Expenditures: \$ 763,889.19**

Motion by Ald. Mulhall, 2<sup>nd</sup> by Ald. Gramkowski to approve the General & Special Fund Expenditures in the amount of \$1,785,448.54. Roll Call Vote: 8/0 in favor. Ayes: Albertini, Brereton, Fleury, Gramkowski, McGee, Mulhall, Snow and Stevens. Nays: None. Motion carried.

Motion by Ald. Snow, 2<sup>nd</sup> by Ald. McGee to approve the Water & Sewer Fund Expenditures in the amount of \$763,889.19. Roll Call Vote: 8/0 in favor. Ayes: Brereton Fleury, Gramkowski, McGee, Mulhall, Snow, Stevens and Albertini. Nays: None. Motion carried.

**(8) Committee Reports and Minutes of City Officers:**

- (A) Monthly Report of Belvidere Police Department Overtime Pay for April 2024.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for April 2024.
- (C) Monthly Report of Community Development Department/Planning Department for April 2024.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for April 2024.
- (E) FY24 Report of Building Department Revenues and Residential Building Permits
- (F) Monthly General Fund Report for April 2024.
- (G) Monthly Water/Sewer Fund Report April 2024.
- (H) Monthly CD Investments for April 2024.
- (I) Minutes of Planning and Zoning Commission May 14, 2024.

Let the record show these reports were placed on file.

- (J) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of May 13, 2024.

Motion by Ald. Fleury, 2<sup>nd</sup> by Ald. McGee to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of May 13, 2024. Aye voice vote carried. Motion carried.

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(9) Unfinished Business: None.

(10) New Business:

- (A) Ord. #676H – 1<sup>st</sup> Reading: An Ordinance Authorizing the Sale of Certain Personal Property (City Vehicles).
- (B) Ord. #677H – 1<sup>st</sup> Reading: An Ordinance Approving a Replat Titled Replat of Lots 26 and 27 of Deer Hills Subdivision Plat 1.
- (C) Ord. #678H – 1<sup>st</sup> Reading: An Ordinance Granting a Special Use to Allow In-Vehicle Sales or Service (Automatic Car Wash) and Indoor Commercial Entertainment (Bar with Video Gaming) within the GB, General Business District (1125 North State Street).
- (D) Ord. #679H – 1<sup>st</sup> Reading: An Ordinance Vacating an Alley Generally Located South of East Lincoln Avenue Connecting North State Street to Parking Lot 7 in the City of Belvidere.

Let the record show Ordinance #676H, #677H, #678H and #679H were placed on file for first reading.

- (E) Res. # 2024-7 – A Resolution Authorizing the Execution of a Water Facility Easement and Maintenance Agreement Between the City of Belvidere and OM Group LLC.

Motion by Ald. Mulhall, 2<sup>nd</sup> by Ald. McGee to adopt Res. #2024-7. Roll Call Vote: 8/0 in favor. Ayes: Fleury, Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini and Brereton. Nays: None. Motion carried.

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of May 13, 2024.

- (A) Motion to approve the Engineering Services Agreement with Strand Associates for the engineering and design of the Well #11 facilities, in the amount not-to-exceed \$397,000.00. This work will be paid for from the IEPA Loan Program. Roll Call Vote: 8/0 in favor. Ayes: Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.
- (B) Motion to approve the proposal from Hampton, Lenzini & Renwick, in an amount not-to-exceed \$14,000.00, to complete the updated cost estimates and FRA CRISI grant application for the Appleton Road Grade Separation Project. This work will be paid for from Line Item #41-5-110-8025. Roll Call

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Vote: 8/0 in favor. Ayes: McGee, Mulhall, Snow, Stevens, Albertini, Brereton, Fleury and Gramkowski. Nays: None. Motion carried.

- (C) Motion to approve of the lump sum proposal from N-Trak Group in the amount of \$75,000 and the total estimated project cost of \$125,000.00 to replace the 20" plug valve at the WWTP. This work will be paid for from Line Item #61-5-820-6190. Roll Call Vote: 8/0 in favor. Ayes: Mulhall, Snow, Stevens, Albertini, Brereton, Fleury, Gramkowski and McGee. Nays: None. Motion carried.
- (D) Motion to purchase a set of forks for the 2023 John Deere 624P end-loader from West Side Tractor Sales, in the amount of \$8,200.00 The forks will be paid for from Depreciation Line Item #61-1790 (\$7,400.00) and Line Item #61-5-820-6030 (\$800.00). Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Albertini, Brereton, Fleury, Gramkowski, McGee and Mulhall. Nays: None. Motion carried.
- (E) Motion to approve the proposal from Ceroni Piping, in the amount of \$100,228.00, for piping and installation of the Moyno and Wemco pumps at the WWTP. Work will be paid for from Line Item #61-1790 Plant Depreciation. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Albertini, Brereton, Fleury, Gramkowski, McGee, Mulhall and Snow. Nays: None. Motion carried.
- (F) Motion to approve the proposal from Helm Electric, in the amount of \$14,840.00, to complete the required electrical work for the installation of the new Moyno and Wemco pumps at the WWTP. Work will be paid for from Line Item #61-1790 Plant Depreciation. Roll Call Vote: 8/0 in favor. Ayes: Albertini, Brereton, Fleury, Gramkowski, McGee, Mulhall, Snow and Stevens. Nays: None. Motion carried.
- (G) Motion to formally approve the Whitney location of the Belvidere Train station and have IDOT submit a variance request to the Union Pacific Railroad. Roll Call Vote: 8/0 in favor. Ayes: Brereton, Fleury, Gramkowski, McGee, Mulhall, Snow, Stevens and Albertini. Nays: None. Motion carried.
- (H) Motion to purchase a Bobcat L95 end-loader from Bobcat of Rockford, in the amount of \$99,748.68. The end-loader will be paid for from Capital Line Item #41-5-752-8200. Roll Call Vote: 8/0 in favor. Ayes: Fleury, Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini and Brereton. Nays: None. Motion carried.
- (I) Motion to approve the proposal from CES, Inc, to complete engineering work required to bid the siphon line repair project in the lump-sum amount of \$7,700.00. This work will be paid for from Line Item #61-5-830-6000. Roll Call Vote: 8/0 in favor. Ayes: Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.

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- (J) Motion to approve the proposal from CES, Inc. to complete the easement work for the Southwest Trunk Sewer Extension to Four Rivers Sanitary Authority in the lump-sum amount of \$14,100.00. This work will be paid for from Line Item #61-1790. Roll Call Vote: 8/0 in favor. Ayes: McGee, Mulhall, Snow, Stevens, Albertini, Brereton, Fleury and Gramkowski. Nays: None. Motion carried.
- (K) Motion to approve authorization to purchase a used 2015 Freightliner MT45 Crew Truck from Your Choice Auto, in the amount of \$22,558.00. This truck will be paid for from Capital Line Item #41-5-752-8200. Roll Call Vote: 8/0 in favor. Ayes: Mulhall, Snow, Stevens, Albertini, Brereton, Fleury, Gramkowski and McGee. Nays: None. Motion carried.
- (L) Motion to approve the proposal from Brownfield Environmental Engineering Resources, in an amount not-to-exceed \$48,500.00, for the annual services required for Landfill #2. Discussion took place regarding splitting cost with Boone County. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Albertini, Brereton, Fleury, Gramkowski, McGee and Mulhall. Nays: None. Motion carried.
- (M) Motion to approve the purchase of an Operator XR VR Training System at a cost of \$48,770.00 dollars to be paid by the Illinois Training and Standards Board Recruitment and Retention grant. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Albertini, Brereton, Fleury, Gramkowski, McGee, Mulhall and Snow. Nays: None. Motion carried.
- (N) Motion to approve the purchase of fitness equipment from Pound4Pound Fitness Equipment at a cost of \$15,500.00 dollars to be paid by the Illinois Training and Standards Board Recruitment and Retention Grant. Roll Call Vote: 8/0 in favor. Ayes: Albertini, Brereton, Fleury, Gramkowski, McGee, Mulhall, Snow and Stevens. Nays: None. Motion carried.
- (O) Motion to accept the donation of \$210.00, check #26434, from the First Baptist Church, to be used for equipment for the K9 Unit. Roll Call Vote: 8/0 in favor. Ayes: Brereton, Fleury, Gramkowski, McGee, Mulhall, Snow, Stevens and Albertini. Nays: None. Motion carried.
- (P) Motion to approve the expenditure of \$14,080.00 dollars for wellness checks for Belvidere Police Department Officers to be paid by the Illinois Training and Standards Board Recruitment and Retention Grant. Roll Call Vote: 8/0 in favor. Ayes: Fleury, Gramkowski, McGee, Mulhall, Snow, Stevens, Albertini and Brereton. Nays: None. Motion carried.

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(11) Adjournment:

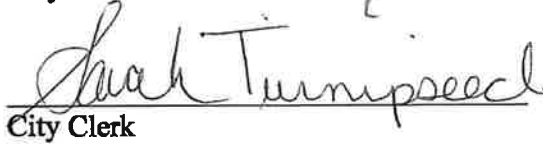
Motion by Ald. Gramkowski, 2<sup>nd</sup> by Ald. Fleury to adjourn meeting at 6:57p.m. Aye voice vote carried. Motion carried.



Handwritten signature of the Mayor, appearing to be "Clint ...".

Mayor

Attest:



Handwritten signature of the City Clerk, appearing to be "Shah Turnipseed".

City Clerk