

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: June 17, 2024

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, M. Fleury, W. Frank, M. Freeman,
S. Gramkowski, M. McGee, D. Snow and
C. Stevens.

Absent: R. Brereton and N. Mulhall.

Other staff members in attendance:

Public Works Director Brent Anderson, Fire Chief Shawn Schadle, Police Chief Shane
Woody, Director of Buildings Kip Countryman, Community Development Planner Gina
DelRose, Budget and Finance Officer Shannon Hansen, City Attorney Mike Drella and
City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment:

(A) Ron Wilhoit spoke regarding the progress being made concerning poor condition
and standing water in and around Fridh Park.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
June 3, 2024; as presented.

Motion by Ald. Snow, 2nd by Ald. Fleury to approve the minutes of the regular meeting
of the Belvidere City Council of June 3, 2024. Aye voice vote carried. Motion carried.

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(5) Public Hearing:

Mayor Morris opened the Public Hearing at 6:07p.m. and stated the publication for the Public Hearing on the Vacation of Portions of Morreim Drive and Crosslink Parkway appeared in the Boone County Journal on May 30, 2024, and asked if there was anyone here to address the public hearing, there being none the public hearing closed at 6:08p.m.

(6) Special Messages and Proclamations:

- (A) Report of Growth Dimensions by Executive Director Pam Lopez-Fettes.
- (B) Report of IDA Public Library by Director Mindy Long.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,719,840.11
Water & Sewer Fund Expenditures: \$ 435,820.00

Motion by Ald. Gramkowski, 2nd by Ald. McGee to approve the General & Special Fund Expenditures in the amount of \$2,719,840.11. Roll Call Vote: 8/0 in favor. Ayes: Albertini, Fleury, Frank, Freeman, Gramkowski, McGee, Snow and Stevens. Nays: None. Motion carried.

Motion by Ald. Frank, 2nd by Ald. Gramkowski to approve the Water & Sewer Fund Expenditures in the amount of \$435,820.00. Roll Call Vote: 8/0 in favor. Ayes: Fleury, Frank, Freeman, Gramkowski, McGee, Snow, Stevens and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for May 2024.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for May 2024.
- (C) Monthly Report of Community Development Department/Planning Department for May 2024.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for May 2024.
- (E) Monthly General Fund Report for May 2024.
- (F) Monthly Water/Sewer Fund Report May 2024.
- (G) Monthly CD Investments for May 2024.
- (H) Minutes of Planning and Zoning Commission June 11, 2024.

Let the record show these reports were placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of June 10, 2024.

Motion by Ald. Snow, 2nd by Ald. Albertini to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of June 10, 2024. Aye voice vote carried. Motion carried.

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(9) Unfinished Business:

- (A) Ord. #680H – 2nd Reading: An Ordinance Vacating Portions of Morreim Drive and Crosslink Parkway.

Motion by Ald. Snow, 2nd by Ald. McGee to pass Ord. #680H. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, Gramkowski, McGee, Snow, Stevens, Albertini and Fleury. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #681H – 1st Reading: An Ordinance Granting a Special Use to Amend a Planned Development within the HI, Heavy Industrial District (Crosslink Business Park No. 2 Subdivision).
- (B) Ord. #682H – 1st Reading: An Ordinance Approving a Replat Titled Replat of Lot 2 of Crosslink Business Park No. 2 Subdivision.
- (C) Ord. #683H – 1st Reading: An Ordinance Authorizing the Execution of an Annexation Agreement between the City of Belvidere and Belvidere Township Park District.
- (D) Ord. #684H – 1st Reading: An Ordinance Annexing Certain Territory Lying South of US Business Route 20, and West of Distillery Road to the City of Belvidere, Boone County Illinois.

Let the record show Ordinance #681H, #682H, #683H and #684H were placed on file for first reading.

- (E) Motion to Waive Section 2-88, Referral to Committees, of the City of Belvidere Municipal Code with respect to the application to the organized Retail Crime Program Grant.

Motion by Ald. Snow, 2nd by Ald. Stevens to Waive Section 2-88, Referral to Committees, of the City of Belvidere Municipal Code with respect to the application to the organized Retail Crime Program Grant. Roll Call Vote: 8/0 in favor. Ayes: Freeman, Gramkowski, McGee, Snow, Stevens, Albertini, Fleury and Frank. Nays: None. Motion carried.

- (F) Motion to approve the grant application of the Organized Retail Crime Program Grant offered by the Illinois Attorney General's Office for 4 Flock Safety Automatic License Plate Reader cameras at a cost of \$16,800.

Motion by Ald. Snow, 2nd by Ald. Stevens to approve the grant application of the Organized Retail Crime Program Grant offered by the Illinois Attorney General's Office for 4 Flock Safety Automatic License Plate Reader cameras at a cost of \$16,800. Discussion took place concerning cameras and grant. Roll Call Vote: 6/2 in favor. Ayes: McGee, Snow, Stevens, Albertini, Fleury and Frank. Nays: Gramkowski and Freeman. Motion carried.

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Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of June 10, 2024.

- (A) Motion to approve a one-year extension to the special use granted per Ord. #628H at 1868 Crystal Parkway. Roll Call Vote: 8/0 in favor. Ayes: McGee, Snow, Stevens, Albertini, Fleury, Frank, Freeman and Gramkowski. Nays: None. Motion carried.
- (B) Motion to approve a one-year extension to the special use granted per Ord. #536H at 425 Beloit Road. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Albertini, Fleury, Frank, Freeman, Gramkowski and McGee. Nays: None. Motion carried.
- (C) Motion to consent to and approve the appointment of Carl Gnewuch to the Belvidere Planning and Zoning Commission for a five-year term, ending in May 2029. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Albertini, Fleury, Frank, Freeman, Gramkowski, McGee and Snow. Nays: None. Motion carried.
- (D) Motion to consent to and approve the appointment of Natali Monaghan to the Belvidere Historic Preservation Commission for a three-year term, ending in April 30, 2027. Roll Call Vote: 8/0 in favor. Ayes: Albertini, Fleury, Frank, Freeman, Gramkowski, McGee, Snow and Stevens. Nays: None. Motion carried.
- (E) Motion to consent to and approve the appointment of Dawn Brooks to the Belvidere Historic Preservation Commission for a three -year term, ending in April 30, 2027. Roll Call Vote: 8/0 in favor. Ayes: Fleury, Frank, Freeman, Gramkowski, McGee, Snow, Stevens and Albertini. Nays: None. Motion carried.
- (F) Motion to consent to and approve the appointment of Lisa Kummerow to the Belvidere Historic Preservation Commission for the vacated three-year term, ending in April 30, 2025. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, Gramkowski, McGee, Snow, Stevens, Albertini and Fleury. Nays: None. Motion carried.
- (G) Motion to consent to and approve the appointment of David Kummerow to the Belvidere Historic Preservation Commission for a three-year term, ending in April 30, 2027. Roll Call Vote: 8/0 in favor. Ayes: Freeman, Gramkowski, McGee, Snow, Stevens, Albertini, Fleury and Frank. Nays: None. Motion carried.
- (H) Motion to approve the proposal from Advanced Rehabilitation Technology, to complete the lining of ten sanitary sewer manholes at a cost of \$41,237.75. This work will be paid for from sewer depreciation line item #61-1790. Roll

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Call Vote: 8/0 in favor. Ayes: Gramkowski, McGee, Snow, Stevens, Albertini, Fleury, Frank and Freeman. Nays: None. Motion carried.

- (I) Motion to approve the proposal from Innovative Underground, to complete the lining of 470 lineal feet of 8" sanitary sewer main for a total cost of \$39,950.00. This work will be paid from sewer depreciation line item #61-1790. Roll Call Vote: 8/0 in favor. Ayes: McGee, Snow, Stevens, Albertini, Fleury, Frank, Freeman and Gramkowski. Nays: None. Motion carried.
- (J) Motion to approve the proposal from Innovative Underground, to complete the lining of two sanitary sewer services for a total of 55 lineal feet at a cost of \$13,750.00. This work will be paid for from sewer collection line item #61-5-830-6000. Discussion took place concerning location of lines and how lines to be fixed were identified. Roll Call Vote: 8/0 in favor. Ayes: Snow, Stevens, Albertini, Fleury, Frank, Freeman, Gramkowski and McGee. Nays: None. Motion carried.
- (K) Motion to approve the engineering services work order from Baxter & Woodman, in an amount not-to-exceed \$46,000.00, to complete the WWTP Facility Planning Report. This work will be paid for from the Sewer Department Depreciation Line Item #61-1790. Roll Call Vote: 8/0 in favor. Ayes: Stevens, Albertini, Fleury, Frank, Freeman, Gramkowski, McGee and Snow. Nays: None. Motion carried.
- (L) Motion to approve the proposal from Aquatics Informatics, Inc, in the amount of \$16,660.00, for the purchase and installation of Rio Water Operations and Compliance Software for the WWTP SCADA System. This work will be paid from Sanitary Sewer Connection Fees. Roll Call Vote: 8/0 in favor. Ayes: Albertini, Fleury, Frank, Freeman, Gramkowski, McGee, Snow and Stevens. Nays: None. Motion carried.
- (M) Motion to approve the proposal from CES, Inc. in the amount of \$8,050.00, to complete the preliminary engineering for the Genoa Road Improvement Project. This work will be split with the County and the City's share of \$4,025.00 will be paid from Line Item #01-5-360-6140. Roll Call Vote: 8/0 in favor. Ayes: Fleury, Frank, Freeman, Gramkowski, McGee, Snow, Stevens and Albertini. Nays: None. Motion carried.
- (N) Motion to approve the low bid from Rock Road Companies, in the amount of \$514,757.55 for the 2024 MFT Street Overlay Program, subject to IDOT approval. This work will be paid from MFT Funds. Discussion took place regarding when project will begin. Roll Call Vote: 8/0 in favor. Ayes: Frank, Freeman, Gramkowski, McGee, Snow, Stevens, Albertini and Fleury. Nays: None. Motion carried.

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(O) Motion to approve the low bid from Countryman, Inc. in the amount of \$9,412.75 for the 2024 MFT Thermoplastic Pavement Striping Project, subject to IDOT approval. This work will be paid for from MFT Funds. Roll Call Vote: 8/0 in favor. Ayes: Freeman, Gramkowski, McGee, Snow, Stevens, Albertini, Fleury and Frank. Nays: None. Motion carried.

Mayor Morris announced Heritage Days will take place June 28-29th and invited Alderman to ride on the city float in the Heritage Day's Parade.

Mayor Morris reminded staff and council of Deputy Chief Matt Wallace Retirement Party on June 21, 2024

(11) Adjournment:

Motion by Ald. Snow, 2nd by Ald. Frank to adjourn meeting at 7:11p.m. Aye voice vote carried. Motion carried.



Mayor

Attest:



City Clerk