

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON MAY 9, 2024, THE CITY COUNCIL CHAMBERS OF THE
BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire & Police Commissioners to Order at 6:02 P.M.

ROLL CALL: Commissioners Hunter and Rathburn were personally and physically present in the meeting room. Also present was Police Chief Woody. Commissioner Villareal was unable to attend.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: Previously, Secretary Rathburn electronically distributed the proposed Minutes of the Board's Special Meeting as held on March 28, 2024. Commissioner Hunter made a verbal Motion to Approve as Presented the proposed Minutes of the Board's March 28, 2024 Special Meeting. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the minutes were approved.

COMMUNICATIONS:

A. *Bills Payable.*

1. National Testing Network, Invoice 15114 for \$1,750.00 for Membership fee for Fire Fighter testing. Commissioner Rathburn made a verbal Motion to Approve as Presented this invoice. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

2. Boone County Journal Invoice 100024179 for \$65.00 for publishing an amendment notice. Commissioner Hunter made a verbal Motion to Approve as Presented this invoice. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

3. HolmstromKennedy, Invoice Number 307277, \$2,542.50, for legal services. Commissioner Rathburn made a verbal Motion To Approve As Presented this invoice. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

- B. *Police Chief's Report.* Recruit Lara-Para has successfully completed Step 4 of his Field Training Program and has moved on to Step 5, Solo Patrol. He has been assigned to a shift and is working with Officer King. Recruit Hauser has been extended in Step 4 due to unforeseen absences and performance issues. She will have another performance review in two weeks. These are the only two Recruits remaining in the FTO program.
- C. *Fire Chief's Report.* No Report.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Police—Approval of promotional psychological exams. With the announced retirement of Deputy Chief Wallace, Sergeant Byrd will be appointed to Deputy Chief which will open a Sergeant position. A list was created and it was requested that the top three (3) individuals be sent for psychological testing. Commissioner Hunter made a verbal Motion to approve sending for promotional psychological exams for the top three (3) candidates for Sergeant. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

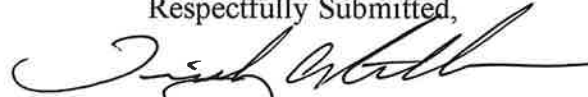
Commissioner Rathburn	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the sending of the candidates for testing approved.

ADJOURNMENT:

Commissioner Hunter made a verbal Motion to Adjourn. Commissioner Rathburn verbally seconded this motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 6:12 P.M.

Respectfully Submitted,



Timothy A. Rathburn

Approved by Vote of the Board of Fire and Police Commissioners on **JUL 16 2024**