

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
AGENDA

September 3, 2024

Convened in the Council Chambers, 401 Whitney Blvd, Belvidere, IL at 6:00 p.m.

(1) Roll Call:

(2) Pledge of Allegiance:
Invocation:

(3) Public Comment: (Please register with the City Clerk):

(4) Approval of Minutes:

(A) Approval of Minutes of the regular meeting of the Belvidere City Council of August 19, 2024; as presented.

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) R-1 Planning Council – Livable Communities Initiative Presentation.

(7) Approval of Expenditures: None.

(8) Committee Reports and Minutes of City Officers:

(A) Approval of Minutes of the regular Committee of the Whole – Public Safety and Finance and Personnel of August 26, 2024; as presented.

(9) Unfinished Business: None.

(10) New Business:

Motions forwarded from Committee of the Whole – Public Safety, Finance & Personnel of August 26, 2024.

Motions of Public Safety – Chairman Matt Fleury:

(A) Motion to accept grant funds from the Illinois Attorney General's Office – Organized Retail Crime Program in the amount of \$12,000.00 to be used for the purchase and installation of four Flock Safety automatic license plate readers, and to authorize the

Mayor and Finance Director to execute any documentation necessary to facilitate the receipt of grant funds.

Motions of Finance and Personnel – Chairman Wendy Frank:

(B) Motion to consent to and approve the appointment of Jerry Hoiness as Alderperson for Ward 2 of the City of Belvidere to fill the vacancy created by the resignation of Dan Snow.

(C) Motion to authorize the Mayor to execute the Cottingham & Butler Consulting Agreement.

(11) Adjournment:

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: August 19, 2024

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, W. Frank, M. Freeman,
S. Gramkowski, M. McGee, N. Mulhall and C. Stevens.

Absent: None.

Other staff members in attendance:

Public Works Director Brent Anderson, Fire Chief Shawn Schadle, Police Chief Shane
Woody, Director of Buildings Kip Countryman, Budget and Finance Officer Shannon
Hansen, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment:

1. Rory Peterson spoke regarding the Appointment for Ward 2 Alderperson.
2. Gary Kamholtz spoke regarding the Appointment for Ward 2 Alderperson.
3. Lanette Kamholtz spoke regarding the Appointment for Ward 2 Alderperson.
4. Jim McCann Jr. thanked the Mayor and Department Heads for their service to
the City.
5. Mayor Morris spoke regarding the Appointment of Ward 2 Adperson.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
August 5, 2024; as presented.

Motion by Ald. Frank, 2nd by Ald. Fleury to approve the minutes of the regular meeting
of the Belvidere City Council of August 5, 2024. Aye voice vote carried. Motion
carried.

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August 19, 2024

(5) Public Hearing: None.

(6) Special Messages and Proclamations:

(A) Mayor Morris stated the Proclamation for Constitution Week on tonight's agenda will be rescheduled.

(B) Report of IDA Public Library by Board President Brenda Obilade.

(C) Mayor Morris stated Pam Lopez-Fettes with Growth Dimensions was unable to attend tonight's meeting and left a report for council members and reminded council of Growth Dimensions Annual Reception on August 29, 2024.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,027,842.08
Water & Sewer Fund Expenditures: \$1,234,994.36

Motion by Ald. Mulhall, 2nd by Ald. Stevens to approve the General & Special Fund Expenditures in the amount of \$2,027,842.08. Discussion took place regarding expenditures. Roll Call Vote: 9/0 in favor. Ayes: Albertini, Brereton, Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, and Stevens. Nays: None. Motion carried.

Motion by Ald. Frank, 2nd by Ald. Stevens to approve the Water & Sewer Fund Expenditures in the amount of \$1,234,994.36. Roll Call Vote: 9/0 in favor. Ayes: Brereton, Fleury, Frank, Freeman, Gramkowski, McGee, Mulhall, Stevens and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

(A) Monthly Report of Belvidere Police Department Overtime Pay for July 2024.

(B) Monthly Report of Belvidere Fire Department Overtime Pay for July 2024.

(C) Monthly Report of Community Development Department/Planning Department for July 2024.

(D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for July 2024.

(E) Monthly General Fund Report for July 2024.

(F) Monthly Water/Sewer Fund Report July 2024.

(G) Monthly CD Investments for July 2024.

Let the record show these reports were placed on file.

(H) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of August 12, 2024.

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Motion by Ald. Fleury, 2nd by Ald. McGee to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of August 12, 2024. Aye voice vote carried. Motion carried.

(9) Unfinished Business:

- (A) Ord. #691H – 2nd Reading: An Ordinance Amending Section 114-231 and Appendix A of the Belvidere Municipal Code to Modify Water and Sewer Rates.

Motion by Ald. McGee, 2nd by Ald. Frank to pass Ord. #691H. Discussion took place regarding ramifications of not passing rate increases. Roll Call Vote: 7/2 in favor. Ayes: Fleury, Frank, Freeman, McGee, Mulhall, Stevens and Albertini. Nays: Gramkowski and Brereton. Motion carried.

(10) New Business:

Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of August 12, 2024.

- (A) Motion to consent to and approve the appointment of Paul Engelman to serve as Chairperson of the Belvidere Planning and Zoning Commission for a one-year term ending May 2025. Roll Call Vote: 9/0 in favor. Ayes: Frank, Freeman, Gramkowski, McGee, Mulhall, Stevens, Albertini, Brereton and Fleury. Nays: None. Motion carried.
- (B) Motion to approve the IDOT Request for Approval of Change in Plans form, in the amount \$15,209.00, for the Irene Road Realignment Project. This work will be paid for from grant funds. Roll Call Vote: 8/1 in favor. Ayes: Freeman, Gramkowski, McGee, Mulhall, Stevens, Albertini, Fleury and Frank. Nays: Brereton. Motion carried.
- (C) Motion to consent to and approve the appointment of Rory Peterson as Alderperson of the 2nd Ward to fill the vacancy created by the resignation of Alderperson Dan Snow. Discussion took place regarding appointment. Roll Call Vote: 4/5 in favor. Ayes: Gramkowski, McGee, Stevens and Frank. Nays: Mulhall, Albertini, Brereton, Fleury and Freeman. Motion lost.

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(11) Adjournment:

Motion by Ald. McGee, 2nd by Ald. Gramkowski to adjourn meeting at 6:57p.m. Aye voice vote carried. Motion carried.

Mayor

Attest:

City Clerk

Minutes
Committee of the Whole
Public Safety and Finance and Personnel
August 26, 2024
6:00 p.m.

Date: August 26, 2024

Convened in the Belvidere Council Chambers, 401 Whitney Blvd., Belvidere, Illinois at 6:00p.m.

Call to Order – Mayor Clinton Morris:

Roll Call:

Present: R. Brereton, J. Albertini, M. Fleury, M. Freeman,
S. Gramkowski, M. McGee, and C. Stevens.

Absent: W. Frank and N. Mulhall.

Other staff members in attendance:

Public Works Director Brent Anderson, Budget and Finance Officer Shannon Hansen, Police Chief Shane Woody, Fire Chief Shawn Schadle, City Attorney Mike Drella and City Clerk Sarah Turnipseed.

Public Forum: None.

Public Comment: None.

Reports of Officers, Boards, and Special Committees:

1. Public Safety, Unfinished Business: None.
2. Public Safety, New Business:
 - (A) Police Department – Update.

Police Chief Shane Woody presented an update.

- (B) Police Department – Organized Retail Crime Program Grant.

Motion by Ald. Stevens, 2nd by Ald. Albertini to accept grant funds from the Illinois Attorney General's Office – Organized Retail Crime Program in the amount of \$12,000.00 to be used for the purchase and installation of four Flock Safety automatic license plate readers, and to authorize the Mayor and Finance Director to execute any

documentation necessary to facilitate the receipt of grant funds. Discussion took place regarding timeframe of cameras being operational and data security. Aye voice vote carried. Motion carried.

(C) Fire Department – Update.

Fire Chief Shawn Schadle presented an update.

3. Finance & Personnel, Unfinished Business: None.
4. Finance & Personnel, New Business:

(A) Finance Department – Update.

Budget and Finance Office Shannon Hansen presented an update.

(B) Appointment of Jerry Hoiness to fill vacancy in Ward 2.

Motion by Ald. Stevens, 2nd by Ald. McGee to consent to and approve the appointment of Jerry Hoiness as Alderperson for Ward 2 of the City of Belvidere to fill the vacancy created by the resignation of Dan Snow. Aye voice vote carried. Motion carried.

(C) Cottingham & Butler Consulting Agreement for Health Benefits.

Motion by Ald. McGee, 2nd by Ald. Gramkowski to authorize the Mayor to execute the Cottingham & Butler Consulting Agreement. Discussion took place regarding change of Health Insurance Agent. Aye voice vote carried. Motion carried.

Mayor Morris reminded everyone that City Hall will be closed September 2, 2024, in observance of Labor Day and the City Council Meeting will be on Tuesday, September 3, 2024 at 6:00p.m.

5. Adjournment:

Motion by Ald. McGee, 2nd by Ald. Gramkowski to adjourn meeting at 6:32p.m. Aye voice vote carried. Motion carried.

_____ Mayor

Attest: _____ City Clerk