



City Council
COMMITTEE OF THE WHOLE
City of Belvidere, Illinois

Aldersperson Natalie Mulhall	Chairman Building
Aldersperson Sandra Gramkowski	Vice-Chairman Building
Aldersperson Wendy Frank	Chairman Finance and Personnel
Aldersperson Ric Brereton	Vice-Chairman Finance and Personnel
Aldersperson Mike McGee	Chairman Planning & Zoning
Aldersperson Clayton Stevens	Vice-Chairman Planning & Zoning
Aldersperson Matthew Fleury	Chairman Public Safety
Aldersperson John Albertini	Vice-Chairman Public Safety
Vacant	Chairman Public Works
Aldersperson Marsha Freeman	Vice-Chairman Public Works

AGENDA

August 12, 2024
6:00 p.m.
City Council Chambers
401 Whitney Blvd., Belvidere, Illinois

Call to Order:

Roll Call:

Public Comment:

Public Forum:

Reports of Officers, Boards, and Special Committees:

1. Building, Planning & Zoning, Unfinished Business: None.

Committee of the Whole
August 12, 2024

2. Building, Planning & Zoning, New Business:
 - A. Building Department – Update.
 - B. Planning & Zoning Department – Update.
 - C. Appointment of Paul Engelman as Chair of Planning and Zoning Commission.

3. Public Works, Unfinished Business: None.

4. Public Works, New Business:
 - A. Public Works Department – Update.
 - B. Irene Road Realignment Project – Change Order #4.

5. Other:
 - A. Appointment of Rory Peterson to fill vacancy in Ward 2.

6. Adjournment:

MEMO

DATE: July 10, 2024
TO: City Council and Clerk
FROM: Mayor Clint Morris
RE: Appointment of Chair of the Belvidere Planning and Zoning Commission

The Belvidere Planning and Zoning Commission is comprised of seven (7) members, each serving a five-year term. There is a one-year Chairperson term to be served by a Commission member. At their July 9, 2024 meeting, the Commission nominated Paul Engelman to serve as Chairperson.

Requested Motion: Motion to consent to and approve the appointment of Paul Engelman to serve as Chairperson of the Belvidere Planning and Zoning Commission for a one-year term ending May 2025.

Memo

To: Mayor and City Council
From: Brent Anderson, Director of Public Works
Date: August 7, 2024
Re: Irene Road Realignment Project – Change Order #4

Attached to this memo is the IDOT Request for Approval of Change in Plans form for the Irene Road Realignment Project. The net change for this request is \$15,209.00 and includes the addition of junction boxes for the new street lights, relocating traffic signs from wood poles to mast arms and additional thermoplastic pavement markings on the project. The total change to the \$1,432,009.73 project to-date is \$44,109.39 (3.08%).

I would recommend approval of the IDOT Request for Approval of Change in Plans form, in the amount \$15,209.00, for the Irene Road Realignment Project. This work will be paid for from grant funds.



Request for Approval of Change of Plans

Local Public Agency City of Belvidere	County Boone	Route Irene Rd	Section Number 21-00113-00-FP
Request Number 4	<input type="checkbox"/> Final		
Contractor N-TRAK Group, LLC			
Address 1523 Windsor Rd	City Loves Park	State IL	Zip Code 61111
Date 07/22/24			

I recommend that this Addition be made to the above contract.

The estimated quantities are shown below and the contractor agrees to furnish the materials and do the work at the unit prices.

Item Description	Unit of Measure	Quantity	Unit Price	Addition (A) or Deduction (D)	Total Addition	Total Deduction
- Light Post Quazite Boxes	EACH	13	\$793.000	A	\$10,309.00	\$0.00
- Relocate Traffic Signs	LSUM	1	\$2,000.000	A	\$2,000.00	\$0.00
- Thermoplastic Pavement Marking - Line, 24"	FOOT	38	\$26.315	A	\$999.97	\$0.00
- Thermoplastic Pavement Marking - Letters and Symbols	SQFT	64	\$29.688	A	\$1,900.03	\$0.00
-					\$0.00	\$0.00
-					\$0.00	\$0.00
-					\$0.00	\$0.00
-					\$0.00	\$0.00
Total Changes					\$15,209.00	\$0.00

Total Net Change	\$15,209.00
Amount of Original Contract	\$1,432,009.73
Amount of Previous Change Orders	\$28,900.39
Amount of adjusted/final contract	\$1,476,119.12

Total net addition to date \$44,109.39 which is 3.08% of the contract price.

State fully the nature and reason for the change

The light post proposed for Irene Road did not have the required space necessary to proper pass though and wire the conduit. After a review by the Engineer and IDOT, it was concluded the quazite boxes are required to properly run the conduit and wire the individual light posts.
 The City has requested additional pavement markings to be included with this project.
 IDOT has also requested the relocation of multiple traffic signal signs from an existing wooden post to the relocated mast arm.

When the net increase or decrease in the cost of the contract is \$10,000.00 or more, or the time of completion is increased or decreased by 30 days or more, one of the following statements must be checked:

- The Local Public Agency has determined that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
- The Local Public Agency has determined that the change is germane to the original contract as signed.
- The Local Public Agency has determined that this change is in the best interest of the Local Public Agency and is authorized by law.

Prepared By

Adam Bunge

Title of Preparer

Project Manager

Submitted/Approved

Local Public Agency Signature & Date

BY:

Title:

For a Road District project County Engineer signature required.

County Engineer/Superintendent of Highways Signature & Date

Approved:

Illinois Department of Transportation

Regional Engineer Signature & Date

Memo

To: City Council

From: Clint Morris

cc:

Date: August 8, 2024

Re: Appointment of Rory Peterson to fill the vacancy of Ward 2 Alderperson created by Alderperson Dan Snow's resignation

I offer my appointment, of Rory Peterson to fill the vacancy for Ward 2 Alderperson created by Alderperson Snow's resignation. Attached please find a letter of interest I have received from Rory Peterson which demonstrates his dedication to the City and desire to serve.

RECOMMENDED MOTION: Motion to consent to and approve the appointment of Rory Peterson as Alderperson of the 2nd Ward to fill the vacancy created by the resignation of Alderperson Dan Snow.

July 23, 2024

Mayor Morris:

I would like to ask for your consideration of this letter expressing my interest in filling the vacancy occasioned by the resignation of alderman Snow. The particulars of my suitability are as follows:

I am a lifelong Belvidere resident, and a senior citizen. I have been a second ward resident for 22 years. I am a Republican and have previously been a candidate for second ward alderman, and served from 1991 to 1997 as a Republican mayor. (The instant office was vacated by a Republican.) I am retired from a career of serving as a locomotive engineer.

I have served on the Belvidere Historic Preservation Commission, and the Boone County Historical Society board. I am a member of the Belvidere Masonic Lodge, Lake States Railway Historical Association, and the Railway and Locomotive Historical Society.

I have followed the work and deliberations of the Belvidere City Council, and am well familiar with its impact in every regard. I am confident of not being hampered by a learning curve.

Turnover can certainly be an impediment, but I believe I bring experience to mitigate that on behalf of the ward, and our city.

Thank you for your consideration of this.

Rory Peterson

313 Spruce Dr.