

State of Illinois) SS
Belvidere, Illinois)

BELVIDERE CITY COUNCIL
REGULAR MEETING
MINUTES

Date: July 15, 2024

Convened in the Belvidere Council Chambers, 401 Whitney Blvd, Belvidere, Illinois
at 6:00 p.m.

Call to order by Mayor Morris.

(1) Roll Call: Present: J. Albertini, R. Brereton, M. Fleury, S. Gramkowski, M. McGee,
N. Mulhall and D. Snow.

Absent: W. Frank, M. Freeman and C. Stevens.

Other staff members in attendance:

Public Works Director Brent Anderson, Fire Chief Shawn Schadle, Police Chief Shane
Woody, Director of Buildings Kip Countryman, Community Development Planner Gina
DelRose, Budget and Finance Officer Shannon Hansen, City Attorney Mike Drella and
City Clerk Sarah Turnipseed.

(2) Pledge of Allegiance:

Invocation: Mayor Morris.

(3) Public Comment:

1. Lloyd Roberts spoke regarding garbage service.
2. Gary Woods spoke regarding garbage service.
3. Stacie Nance spoke regarding concern with unkept lawn at 932 W. 5th Street.
4. Ald. Dan Snow spoke regarding garbage service.

(4) Approval of Minutes:

(A) Approval of minutes of the regular meeting of the Belvidere City Council of
July 1, 2024; as presented.

Motion by Ald. McGee, 2nd by Ald. Mulhall to approve the minutes of the regular
meeting of the Belvidere City Council of July 1, 2024. Aye voice vote carried. Motion
carried.

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(5) Public Hearing: None.

(6) Special Messages and Proclamations: None.

(7) Approval of Expenditures: General & Special Fund Expenditures: \$2,722,447.76
Water & Sewer Fund Expenditures: \$ 844,970.93

Motion by Ald. McGee, 2nd by Ald. Mulhall to approve the General & Special Fund Expenditures in the amount of \$2,722,447.76. Roll Call Vote: 7/0 in favor. Ayes: Albertini, Brereton, Fleury, Gramkowski, McGee, Mulhall, and Snow. Nays: None. Motion carried.

Motion by Ald. Snow, 2nd by Ald. Fleury to approve the Water & Sewer Fund Expenditures in the amount of \$844,970.93. Roll Call Vote: 7/0 in favor. Ayes: Brereton, Fleury, Gramkowski, McGee, Mulhall, Snow and Albertini. Nays: None. Motion carried.

(8) Committee Reports and Minutes of City Officers:

- (A) Monthly Report of Belvidere Police Department Overtime Pay for June 2024.
- (B) Monthly Report of Belvidere Fire Department Overtime Pay for June 2024.
- (C) Monthly Report of Community Development Department/Planning Department for June 2024.
- (D) Monthly Report of Building Department Revenues, Residential Building Permits, Commercial Permits and Case Reports for June 2024.
- (E) Monthly General Fund Report for June 2024.
- (F) Monthly Water/Sewer Fund Report June 2024.
- (G) Monthly CD Investments for June 2024.
- (H) Minutes of Planning and Zoning Commission June 11, 2024.

Let the record show these reports were placed on file.

- (I) Minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of July 8, 2024.

Motion by Ald. Snow, 2nd by Ald. Fleury to approve the minutes of Committee of the Whole – Building, Planning and Zoning and Public Works of July 8, 2024. Motion by Ald. Snow, 2nd by Ald. Brereton to amend minutes to include Ald. Snow requested garbage service be placed on the next Committee of the Whole Agenda and Mayor Morris approved request. Roll Call Vote on Amend: 7/0 in favor. Ayes: Fleury, Gramkowski, McGee, Mulhall, Snow, Albertini and Brereton. Nays: None. Motion to amend carried. Roll Call Vote on original motion as amended: 7/0 in favor. Ayes: Gramkowski, McGee, Mulhall, Snow, Albertini, Brereton and Fleury. Nays: None. Motion carried.

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(9) Unfinished Business:

- (A) Ord. #685H – 2nd Reading: An Ordinance Adding Certain Territory to Ward 1 of the City of Belvidere.

Motion by Ald. Snow, 2nd by Ald. Albertini to pass Ord. #685H. Roll Call Vote: 7/0 in favor. Ayes: McGee, Mulhall, Snow, Albertini, Brereton, Fleury and Gramkowski. Nays: None. Motion carried.

(10) New Business:

- (A) Ord. #686H – 1st Reading: An Ordinance Authorizing the Execution of an Annexation Agreement Between the City of Belvidere and Tanner Industries Inc.
- (B) Ord. #687H – 1st Reading: An Ordinance Annexing Certain Territory Lying South of Hawkey Drive, and East of Irene Road to the City of Belvidere, Boone County, Illinois.
- (C) Ord. #688H – 1st Reading: An Ordinance Granting a Zoning District Change from RH, Rural Holding District to PI, Planned Industrial District (2193 and 2211 Hawkey Drive).
- (D) Ord. #689H – 1st Reading: An Ordinance Amending Section 110-198 of the City of Belvidere Municipal Code (15-Minute Parking Stall – 522 S. State Street).
- (E) Ord. #690H – 1st Reading: An Ordinance Amending Section 114-411 and Section 114-412 of the Belvidere Municipal Code Pertaining to Pretreatment Local Limits.

Let the record show Ordinance #686H, #687H, #688H, #689H and #690H were placed on file for first reading.

- (F) Res. #2024-10 – A Resolution Accepting Revisions to the Pretreatment Local Limits.

Motion by Ald. Mulhall, 2nd by Ald. Snow to adopt Res. #2024-10. Roll Call Vote: 7/0 in favor. Ayes: Mulhall, Snow, Albertini, Brereton, Fleury, Gramkowski and McGee. Nays: None. Motion carried.

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Motions forwarded from Committee of the Whole – Building, Planning and Zoning and Public Works of July 8, 2024.

- (A) Motion to allocated amount of \$24,249.00 for the Downtown Façade Improvement Grant as proposed in memo dated June 26, 2024, from Community Development Planner Gina DelRose. Roll Call Vote: 7/0 in favor. Ayes: Snow, Albertini, Brereton, Fleury, Gramkowski, McGee and Mulhall. Nays: None. Motion carried.
- (B) Motion to approve the proposal from CES, Inc. in the amount of \$35,000.00, to complete the engineering for the Manhole Adjustment Project. This work will be paid for from Line Item #41-5-110-8020. Roll Call Vote: 7/0 in favor. Ayes: Albertini, Brereton, Fleury, Gramkowski, McGee, Mulhall and Snow. Nays: None. Motion carried.
- (C) Motion to approve the proposal from Great Lakes Urban Forestry, in the amount of \$69,600.00 to complete the Tree Inventory, Canopy Assessment and Urban Forestry Management Plan for the City. This work will be paid for from grant funds. Roll Call Vote: 7/0 in favor. Ayes: Brereton, Fleury, Gramkowski, McGee, Mulhall, Snow and Albertini. Nays: None. Motion carried.
- (D) Motion to approve the use of \$1 million of ARPA funds in FY25 for costs associated with the replacement of two sludge heaters at the Wastewater Treatment Plant. Roll Call Vote: 7/0 in favor. Ayes: Fleury, Gramkowski, McGee, Mulhall, Snow, Albertini and Brereton. Nays: None. Motion carried.
- (E) Motion to approve the proposal from Baxter & Woodman, in the amount of \$158,000.00 for engineering design and construction services to complete the sludge heaters replacement at the WWTP. This work will be paid for from sewer depreciation line item #61-1790. Roll Call Vote: 7/0 in favor. Ayes: Gramkowski, McGee, Mulhall, Snow, Albertini, Brereton and Fleury. Nays: None. Motion carried.
- (F) Motion to close North Main Street from Perry Street to Menomonie Street from 5:30p.m. to 8:30p.m. for National Night Out on August 6, 2024. Roll Call Vote: 7/0 in favor. Ayes: McGee, Mulhall, Snow, Albertini, Brereton, Fleury and Gramkowski. Nays: None. Motion carried.
- (G) Motion to accept the donation of \$528.00 from Meyer's Kennel Inc. and the donation of \$100.00 from Midland States Bank to be used, as requested, for the purchase of supplies/equipment for our K9 Unit. Roll Call Vote: 7/0 in favor. Ayes: Mulhall, Snow, Albertini, Brereton, Fleury, Gramkowski and McGee. Nays: None. Motion carried.

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(11) Adjournment:

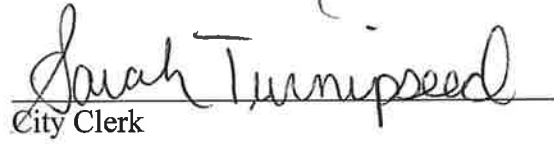
Motion by Ald. Albertini, 2nd by Ald. McGee to adjourn meeting at 6:54p.m. Aye voice vote carried. Motion carried.



Handwritten signature of the Mayor, appearing to be "Christ McGee", written over a horizontal line.

Mayor

Attest:



Handwritten signature of Sarah Turnipseed, written over a horizontal line.

City Clerk