

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE
& POLICE COMMISSIONERS OF THE CITY OF BELVIDERE
HELD ON OCTOBER 10, 2024, THE CITY COUNCIL CHAMBERS
OF THE BELVIDERE CITY HALL**

CALL TO ORDER: Chair Hunter called this Special Meeting of the Board of Fire & Police Commissioners to Order at 6:00 P.M.

ROLL CALL: Commissioners Hunter, Villareal and Rathburn were personally and physically present in the meeting room. Also present was Police Chief Woody, Deputy Chief Smaha and Deputy Chief Bird.

PUBLIC COMMENT: There was no Public Comment presented.

READING OF THE MINUTES: Previously, Secretary Rathburn electronically distributed the proposed Minutes of the Board's Special Meetings as held on September 10th of 2024.

- A. Commissioner Villareal made a verbal Motion to Approve as Presented the proposed Minutes of the Board's September 10, 2024 Special Meeting. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the minutes were approved.

COMMUNICATIONS:

A. *Bills Payable.*

1. Boone County Journal, 00024295, dated August 30, 2024, for \$72.00 Publication of Notice. Commissioner Rathburn made a verbal Motion to Approve as Presented this invoice. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

2. HolstromKennedy, Invoice 308210 for \$67.50 for Legal Services. Commissioner Hunter made a verbal Motion to Approve as Presented this

invoice. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

3. Physicians Immediate Care, Invoice 42272 for \$1290.00 for Medical Examination ICO Camden Johnson. Commissioner Villareal made a verbal Motion to Approve as Presented this invoice. Commissioner Rathburn verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

4. PEI, Invoice 52376 for \$50.00 for JV PEP Billing ICO Aaron Kaszuk & Sarah Falvre. Commissioner Rathburn made a verbal Motion to Approve as Presented this invoice. Commissioner Hunter verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the invoice was approved for payment.

B. *Police Chief's Report.*

1. Chief Woody announced the retirement of Officer Kendell on September 28th.
2. Officer Venegas will be completing his probationary period at the end of October and will be presented with permanent badge number 6228 at City Hall at 6:00 PM on the 31st of October.
3. Also on that night, Officer McDermott will be presented a Life Saving Award for a call he handled regarding a mentally ill subject who attempted suicide.

C. *Fire Chief's Report. No Report.*

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Police—Review lateral candidate peer interview ICO Hobert Jones Jr. Police Chief Woody provided a review of the interview with the Board and Commissioner Hunter made a verbal Motion to Approve as Passed the Lateral Candidate Interview. Commission Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the Peer Interview Approved.

- B. Police —Establish Lateral Officer Eligibility List. The Eligibility List was established upon acceptance of the Peer Interview.
- C. Police —Review Lateral Candidate Background ICO Hobert Jones Jr. Commissioner Rathburn made a verbal Motion to Approve as Passed the Background report ICO Hobert Jones Jr. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the report approved.

- D. Police —Authorize Lateral Candidate Polygraph ICO Hobert Jones Jr. Commissioner Hunter made a verbal Motion to Authorize a polygraph for Hobert Jones Jr. Commissioner Villareal verbally seconded this Motion. A Roll Call vote was held with the following results:

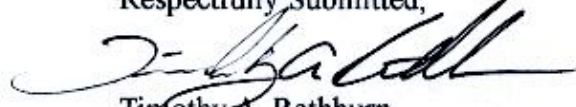
Commissioner Rathburn	Aye
Commissioner Villareal	Aye
Commissioner Hunter	Aye

Chair Hunter declared the Motion as Passed and the polygraph authorized.

OTHER BUSINESS: Another special meeting was recommended to be held on the 29th of October, 2024.

ADJOURNMENT: Commissioner Hunter made a verbal Motion to Adjourn. Commissioner Rathburn verbally seconded this motion. A voice vote was held and Chair Hunter declared the Motion as Passed and the Meeting as adjourned. The Meeting adjourned at about 6:35 P.M.

Respectfully Submitted,



Timothy A. Rathburn

Approved by Vote of the Board of Fire and Police Commissioners on **OCT 29 2024**