

Minutes
Committee of the Whole
Public Safety and Finance and Personnel
November 25, 2024
6:00 p.m.

Date: November 25, 2024

Convened in the Belvidere Council Chambers, 401 Whitney Blvd., Belvidere, Illinois at 6:00p.m.

Call to Order – Mayor Clinton Morris:

Roll Call:

Present: R. Brereton, J. Albertini, M. Fleury, W. Frank, S. Gramkowski,
M. McGee, R. Peterson and C. Stevens.

Absent: M. Freeman, N. Mulhall.

Other staff members in attendance:

Public Works Director Brent Anderson, Building Director Kip Countryman, Police Deputy Chief Dan Smaha, Fire Chief Shawn Schadle, City Attorney Mike Drella and City Clerk Erica Bluege.

Public Comment: None.

Public Forum: None.

Reports of Officers, Boards, and Special Committees:

1. Public Safety, Unfinished Business: None.

2. Public Safety, New Business:

(A) Police Department – Update.

Police Deputy Chief Dan Smaha presented an update.

(B) Fire Department – Update.

Fire Chief Shawn Schadle presented an update.

(C) Fire Department – Repairs needed for Station 1 Bay Floor.

Motion by Ald. Fleury, 2nd by Ald. Gramkowski to approve the allocation of \$114,940.00 from the Capital Fund for repair of the bay floor at Station 1, as outlined in the submitted bid from Scandroli Construction. It was noted that the repairs need to be made as soon as possible as apparatus/engines are not being parked on the floor and Station 1 has temporarily relocated to the Boone County Sheriff's facility on McKinley Avenue during nighttime & inclement weather. Discussion took place about expediting the approval process as this is an emergency situation. Discussion took place as to what the bids include and exclude. Aye voice vote carried. Motion carried.

3. Finance & Personnel, Unfinished Business: None.
4. Finance & Personnel, New Business: None.
5. Other, New Business:

(A) CGI Company Banner Information for Belvidere Downtown.

Motion by Ald. Peterson, 2nd by Ald. Stevens to approve CGI Digital to display banners of local businesses in Downtown Belvidere. Discussion took place as to the quality of the product. It was noted that there will be no cost to the City and that CGI Digital will work with the Chamber of Commerce. Aye voice vote carried. Motion carried.

(B) WWTP – Sludge Heaters Replacement – ARPA Funds.

For informational purposes only. Director Anderson explained that if not obligated by December 31, 2024 the remaining \$21,356.69 of ARPA funds would be lost. Once the proposal for the sludge heaters is received it will come back to City Council for approval.

(C) Public Works Equipment Replacement Schedule – Dump Trucks.

Motion by Ald. Stevens, 2nd by Ald. Peterson to approve the purchase of the 2025 International 5-yard dump truck from Ascendence Trucks Central in the amount of \$203,459.50. The truck will be paid for from the remaining budgeted Street Department Capital Funds in the amount of \$46,213.19 with the balance of \$157,246.31 from General Fund Reserve. Discussion took place in regards to the pros and cons of going from a 10-yard to a 5-yard dump truck. Discussion took place as to how far out vendors allow a request to be made given the time it takes to manufacture one. Discussion took place regarding how many trucks are needed to round out the aging fleet. Aye voice vote carried. Motion carried.

(D) Street Sweeper Replacement – Fire Damage.

Motion by Ald. Peterson, 2nd by Ald. Stevens to approve the purchase of the 2016 Elgin Pelican NP Street Sweeper, in the amount of \$172,173.00, from Standard Equipment Company. This vehicle will be paid for from insurance funds. CCMSI will be responsible for salvage of the 2012 TYMCO Sweeper. Discussion took place as to the

sweeper being sold as is. It was noted that it has been looked over and found to be acceptable. Discussion took place as to the number of street sweepers the City currently owns and the estimated service life of a street sweeper. Aye voice vote carried. Motion carried.

(E) Request for Letter-of-Credit Reduction – Belvidere Retail Subdivision.

Motion by Ald. Frank, 2nd by Ald. Gramkowski to approve that the original letter-of-credit in the amount of \$1,822,540.00 be reduced to \$814,400.00. The reduced amount represents 100% of the remaining work and 10% of the completed work, which must remain in place until all of the public improvements have been completed and accepted by the City. Aye voice vote carried. Motion carried.

5. Adjournment:

Motion by Ald. Gramkowski, 2nd by Ald. Peterson to adjourn the meeting at 7:00p.m. Aye voice vote carried. Motion carried.


Mayor

Attest: Erica Bluege City Clerk